



Student Position Title: Sport Clubs Event Assistant

Job Description:

Provide Texas A&M Sport Clubs with assistance and support in all aspects of hosting a successful tournament or game.

Job Responsibilities:

- Provide customer service to tournament staff, spectators & participants
- Manage Sport Club and Rec Sports equipment used during event
- Act as the tournament representative for all participants and spectators
- Serve as the liaison between clubs , the on-site facility staff, medic and/or trainers
- Assist in providing crowd management
- Ensure compliance with facility reservations
- Enforce all Rec Sports, Sport Clubs and Texas A&M University policies
- Assist Sport Club Supervisors with youth protocol
- Supervise Sport club with set-up, break-down and clean-up of event
- Assist with entrance control
- Assist with upkeep of tournament area
- Operate Toro during shift when applicable
- Use Ipad to retrieve staff notes, record feedback, and report time worked
- Provide feedback and evaluations of supervising staff
- Other duties as assigned

Work Hours/Anticipated Schedule:

Tournaments will be held primarily on Friday-Sunday and will consist of a variety of hours ranging from 6 am to 12 am. Tournaments will be held at the Student Rec Center, PEAP and Penberthy Rec Sports Complex.

Additional Information:

Qualifications:

- Currently enrolled student at Texas A&M University
- Organizational, communication, and customer service skills

Environmental Conditions & Training

- Occasional Outdoor Exposure
- May be required to lift heavy objects
- Required to take the Slow Moving Vehicle (SMV) Training -211256
- Stay update to date on required state training
- Will be subject to variable temperatures

Pay Range: Starting at \$8.35/hour with an opportunity for a pay increase

For best consideration, please submit the “part-time employee job application” found at recsports.tamu.edu/employment

Contact Information:

For more information about this job, please contact:

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