



Student Position Title

Graphic Layout Artist

Job Description

The Graphic Layout Artist helps communicate the spirit of Rec Sports programs, events, services, and facilities through the effective use of graphic design for both print and electronic media.

Responsibilities

Typical job duties include but are not limited to:

- Design graphics for use in print media. Examples include banners, fliers, brochures, ads in local magazines and newspapers, and more.
- Assist with the creation of digital images and advertisements for publication on the internet, RecTV, and social media.
- Maintain a library of images to be used in marketing collateral.
- Assist with photography of Rec Sports classes, events, drop-in recreation, and facilities.
- Assist with special projects and office duties as necessary.

Experience and Abilities

Required experience and abilities include:

- Graphic layout and design experience.
- Proficiency using InDesign, Photoshop, Illustrator, and other Adobe software applications.
- Experience color-correcting and retouching images.
- Creativity and a good eye for design.
- Photography experience preferred.
- Strong attention to detail.
- Excellent written and verbal communication skills.

A portfolio of previous design work is required with application.

Additional Information

This position is available to students only. Work schedules are flexible; however, applicants must be able to work 12-15 hours per week. **Summer availability is required.**

Beginning pay rate is \$9.70/hour.

Contact Information

For more information, contact:

Michelle Briggs
Marketing Director, Department of Recreational Sports
mbriggs@rec.tamu.edu or 979-845-8433

To apply, submit a [part-time employee job application](#) and a link to your portfolio to:
mbriggs@rec.tamu.edu