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<th>Student Position Title</th>
<th>Graphic Layout Artist – Beginning Fall 2019</th>
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**Job Description**

The Graphic Layout Artist helps communicate the spirit of Rec Sports programs, events, services, and facilities through the effective use of graphic design and layout for both print and electronic media.

**Responsibilities**

Typical job duties include but are not limited to:

- Create graphics and informational design/layout for use in printed media, including Rec Sports guides, *RecLIFE Magazine*, banners, fliers, magazine/newspaper ads, and more.
- Create graphics for publication via electronic media, including the internet, RecTV, and social media.
- Assist with photography of Rec Sports classes, events, drop-in recreation, and facilities.
- Maintain a library of images to be used in marketing collateral.
- Assist with special projects and office duties as necessary.

**Experience and Abilities**

Required experience and abilities include:

- Graphic layout and design experience.
- Proficiency using InDesign, Photoshop, Illustrator, and other Adobe software applications.
- Experience color-correcting and retouching images.
- Creativity and a good eye for design.
- Photography experience (*preferred*).
- Some motion graphics/animation experience (*preferred*).
- Strong attention to detail.
- Excellent written and verbal communication skills.

*A portfolio of previous design work is required with application.*

**Additional Information**

This position is available to students only. Work schedules are flexible; however, applicants must be able to work a minimum of 12 hours per week. *Beginning in summer 2020, summer availability is required.*

*Beginning pay rate is $9.70/hour.*

**Contact Information**

For more information, contact:

Michelle Briggs
Marketing Director, Department of Recreational Sports
mbriggs@rec.tamu.edu or 979-845-8433

To apply, submit a [part-time employee job application](mailto:part-time.employee.job.application) and a link to your portfolio to: mbriggs@rec.tamu.edu