



<b>Part-time Position Title</b>	<b>Graduate Assistant – Aquatics</b>
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<b>Job Description</b>
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**General Statement of Duties**

Assist the Aquatics Professional Staff in the daily operation and management of the Aquatic Facilities and management of the head guard and lifeguard staff. The Graduate Assistant - Aquatics will enforce safety regulations for the protection of pool patrons; make suggestions for new or updated regulations; implement staff training, and perform other duties as assigned by the Aquatics Professional Staff.

**Typical Responsibilities**

- Supervise three aquatics supervisors in the day-to-day operation.
- Hire, train, schedule, discipline, and evaluate all student personnel.
- Develop student staff leadership skills through orientations, in-services, mentoring and one on one discussion.
- Coordinate cleaning schedules of the aquatics area.
- Edit and update manuals and assist with risk management procedures.
- Assist with the learn to swim program.
- Assist with the preparation, set-up, operation and take down of all aquatic events.
- Serve on departmental, divisional, and university committees.
- Participate in other opportunities available through interaction with a comprehensive recreational sports program.
- Assist with other duties as assigned.

**Experience and Abilities**

- Bachelor’s Degree & Admission to Texas A&M Graduate School
- Experience with college students and programs in an aquatic environment and facility
- Strong leadership and organizational skills
- Adaptably and flexibility in a dynamic and challenging atmosphere.
- Strong computer skills.

**Training**

- Currently certified in Lifeguarding/First Aid/CPR/AED(American Red Cross or Equivalent) and experience working as a lifeguard (required).
- Lifeguard Instructor, Water Safety Instructor and/or CPO or equivalent (preferred).
- Stay up to date on required state training.

**Environmental Conditions**

- All aquatic employees are subject to occasional accident hazards in and around the swimming pool
- Will perform maintenance dealing with hazardous materials on a daily basis
- Lifting up to 50lbs to waist level
- Any employee exposed to hazardous materials will be educated as to the proper handling and emergency procedures for each of the items
- Must be available to work early morning, late evening and weekend hours.

**Pay Scale**

In accordance with departmental policy, the Graduate Assistant - Aquatics position will start at \$15.60 per hour and be eligible for merit increase in 2nd year of Graduate School.

**Learning Outcomes**

- 1) Use interpersonal skills to coach and develop others
- 2) Identify professional development opportunities that will enhance professional growth
- 3) Demonstrates ability to interact respectfully with all people

## Wage, Benefits and Stipend Information

- Rec Sports will pay the in-state tuition, 9 hours for fall and spring semesters and 6 hours for summer semester. (Non-Texas residents in a field of study\* that directly relates to the assistantship can apply for a waiver from non-Texas to in-state tuition)
- \$15.60 per hour and 20 paid hour work weeks (approximately \$1,400 monthly), eligible for merit increase in 2<sup>nd</sup> year
- 9 or 12 month position
- University medical health benefits
- Travel/professional development allowance
- No state income tax
- Texas A&M Rec Sports will pay the in-state tuition for all Graduate Assistants (9 hours for Fall & Spring semesters and 6 hours for Summer semester)
- For non-Texas residents, in order to qualify for in-state tuition, Graduate Assistants must be enrolled in a field of study that directly relates to their graduate assistantship.
- Please make sure to research the qualifications and required deadline for applications. Programs that our Graduate Assistants have studied under and have qualified for the tuition waiver include, but are not limited to: Sports Management, Exercise Physiology, Sports Physiology, and Recreation, Park, and Tourism Sciences. Other degree programs will need to be considered individually by the Office of Graduate Studies
- A few of the graduate program deadlines include:
  - **Exercise Physiology** – January 15, 2022
  - **Student Affairs Administration in Higher Education (SAAHE)** - December 1, 2021
  - **Sport Management:**
    - Face to Face: February 1, 2022
    - Distance Education: April 1, 2022
  - **Recreation, Parks, and Tourism Sciences** – June 1, 2022
  - **Sports Physiology** – January 15, 2022

## How to Apply

**Application Procedure:** Required application materials include a letter of application, resume, unofficial transcript, GRE Scores (if applicable for intended program of study) and three reference names with telephone numbers and email addresses. All applications should be sent via email to [cstancheski@rec.tamu.edu](mailto:cstancheski@rec.tamu.edu).

**Closing Date:** Applications will be reviewed until position is filled. For best consideration, application materials should be received by Friday, February 11, 2022. ***Priority will be given to individuals who can confirm submission of their graduate school application materials.***

**Start Date:** August 1, 2022 (flexible)

## Contact Information

Information is available on the Rec Sports website at: <https://recsports.tamu.edu/employment> under Part-Time Employment or you may contact CJ Stancheski, Assistant Director for Aquatics, at [cstancheski@rec.tamu.edu](mailto:cstancheski@rec.tamu.edu) or 979-458-2827.