



Sport Club: **Year**

Name

Home Address

City **State**

Home/Cell Phone **Work Phone**

Email

Coaching Bio

Goals and Expectations of coaching this club

Sport Clubs may choose to have background checks performed on coaches/instructors

Clubs SHOULD have a contract with each coach outlining expectations and responsibilities.

Coaches/instructors **MUST** understand their role within their club and agree to the following responsibilities:

1. The coach/instructor shall be aware of and follow all University and Departmental procedures relative to the sport club program. Coaches must complete the coaches training session hosted by the sport clubs staff.
2. **The coach/instructor should restrict his/her contributions to coaching and should refrain from activities involved in the club's management.** A sport club is first and foremost a student organization. Therefore, matters involving the management of the club (i.e. hosting tournaments, submitting forms, and requesting facilities and equipment) must be left to the student members. **The student leaders, not the coach, must serve as the liaison between the sport club and the sport clubs staff.**
3. Club business matters (i.e. hosting tournaments, submitting forms, and requesting facilities and equipment) must be coordinated by the club members, with the coach/instructor serving in an advisory capacity. Club activities and events should not be left solely to the coach or single student leader.

4. Coaches and instructors should refrain from discussing sport club matters with anyone but the club and the sport club staff.
5. Sport Club coaches should always act in a professional and appropriate manner when around the student athletes. Coaches should restrict contact with club members to sport activities. Acting in an inappropriate way (ex –purchasing or drinking alcohol with student athletes, discrimination on/off the field, unwelcome sexual advance, request for sexual favors or other verbal or physical conduct of a sexual nature in the sports setting or away from the field of play) will result in removal from the coaching position.
6. Participation in the sport clubs program is completely voluntary. Monetary rewards or scholarships shall not be promised or given to any player or prospective player by the coach. Where club scholarship funds have been established, a committee of club members, staff members, and former members/officers shall decide who will receive these rewards according to the written guidelines for that account.
7. Coaches and instructors should help ensure good sportsmanship at all times. Sport Club members represent Texas A&M University and should conduct themselves in a manner that does not detract from the reputation of the University. This includes competitive situations on and off-campus, contact with other teams and institutions, and interactions with event staff.
8. Coaches should refrain from making appointments with the Executive Director of Recreational Sports, Intercollegiate Athletic Director, or any other person to discuss club business without informing a member of the Sport Clubs Staff.
9. The Department of Recreational Sports and Sport Clubs Staff has an obligation to protect the student members of the Sport Club Program. If, in the Sport Club Staff’s opinion, the students are being neglected or misled by the coach/instructor, or if the coach/instructor is not working in the best interest of the club, he/she will be released from their position within the club. If the coach violates any sport clubs or university rules, policies, or procedures, he/she may be released from their position with the club.
10. Coaching is not only an obligation to develop skills, condition, and motivate players, but also to protect their safety. In addition to taking certain steps to reduce the risk of injury to the students, coaches should be concerned with the risk of their own liability as a result of serious injury. **It is recommended that coaches purchase liability insurance.**
11. Coaches will put the safety and well being of the student athletes above all. This includes injuries, concussions, etc. Coaches will follow the emergency protocol, remove players who are injured, adhere to medic/athletic trainer directives, and not allow players to participate until medically cleared.
12. Coaches must be recommended by club members and must submit a new information form each academic year in order to coach. ***Continuation of coaching status is NOT automatic.***
13. Coaches should recognize that Sport Clubs activities, club related operations items, and communication go through the Sport Clubs office to maintain consistency with information disseminated to all clubs. The Student officers work through the sport clubs office.
14. All Discipline items should be communicated with and work through the Sport Clubs office.

I understand that I am not considered an employee of Texas A&M University or the Department of Recreational Sports and I am not covered under the University’s insurance or workers’ compensation program. I certify that I carry my own health insurance coverage. It is recommended that Sport Club coaches and instructors carry personal liability insurance coverage. Any expenses I incur as a Sport Club coach are not eligible for reimbursement through university funds. I have read and understand the responsibilities and guidelines of serving as a Sport Club Coach as listed above. I agree to fulfill these duties and serve in the best interests of the Club and the Sport Club program. I understand that any infraction of the policies and procedures of the University, Sport Clubs Program, or Department of Recreational Sports subjects me to dismissal as coach of the club. I also understand that the Department of Recreational Sports does not carry liability insurance or insurance for travel or accidental injury. I will not hold the Department of Recreational Sports or the staff liable for any injury.

Signature

Date

Please complete and submit to the Sport Clubs Office (Rec 250) or email to sportclubs@rec.tamu.edu