## Job Description

### General Statement of Duties
Provide safe and effective instruction to participants enrolled in aquatic programs. Oversee the development of the participants in their designated program and work with participants to develop, improve, and refine their swimming ability, safety and/or water rescue skills.

### Typical Responsibilities
- Responsible for developing and implementing safe instructional information and skills for the program they instruct.
- Assist participants in the development and improvement of their swimming ability and/or safety skills.
- Ensure the safety of all participants by teaching or coaching them to their ability and comfort level in the water.
- Educate program participants about the importance of water safety and teach them safe water practices.
- Be available before and after class to answer questions from participants.
- Complete all course records in a timely manner.
- Assist in general maintenance and upkeep by putting away equipment at the end of class session.
- Other duties as assigned by the Aquatics Professional Staff.
- Attend paid staff, Departmental, or University employee training meetings as necessary.

### Experience and Abilities
- No certification necessary to teach learn-to-swim class
- American Red Cross Water Safety Instructor preferred to teach learn to swim (receives higher wage rate)
- American Red Cross Lifeguard Instructor certification required to teach lifeguard certification courses

### Training
- Complete all Texas State Employee trainings

### Environmental Conditions
- All staff are subject to occasional accident hazards in and around the swimming pool
- Staff may be asked to occasionally perform maintenance dealing with hazardous materials
- Any employee exposed to hazardous materials will be educated as to the proper handling and emergency procedures for each of the items

### Pay Scale
In accordance with departmental policy, Aquatic Instructors will be paid a rate of $12/hour to teach learn to swim with no certification and a rate of $15/hour to teach classes if they hold American Red Cross Water Safety Instructor or Lifeguard Instructor certification.

### Learning Outcomes
1. Maintain and manage a variety of different tools and resources
2. Demonstrate a mastery of public speaking skills
3. Listen actively and critically
**How to Apply**

To apply, applicants must submit:

- Please complete the [part-time employee job application](mailto:part-timeemployeejobapplication) and please send your application and Water Safety Instructor certification or Lifeguard Instructor certification (if applicable) to CJ Stancheski at cstancheski@rec.tamu.edu
- All applicants must complete an interview prior to being offered a job. Hiring will be contingent upon passing a criminal background check. The application process will remain open until all positions are filled.

**Work Hours/Anticipated Schedule**

- The Aquatic Instructor position offers a flexible schedule that works around class schedules. Aquatic Instructor’s weekly workload may vary from 10 to 29.75 hours. Aquatic Instructors are required to work weekly, weekends, holidays, and breaks. The Aquatic Instructor position requires a minimum of 10 hours of availability throughout the week. Aquatic Instructors will be required to work Adult Learn-to-Swim, Youth Learn-to-Swim, and Private Lessons. Individuals who hold an American Red Cross Lifeguard Instructor Certification can also teach Lifeguard Certification Courses.

- The Spring 2021 Aquatic Program schedule is the following and instructors must be able to work these times:

  **Adult Learn-to-Swim**
  - Session 1: Jan 24 – Feb 18
  - Mon/Wed & Tues/Thurs
  - 7:30 pm – 8:30 pm
  - Session 2: Feb 22 – Mar 18
  - Mon/Wed & Tues/Thurs
  - 7:30 pm – 8:30 pm
  - Session 3: Mar 22 – Apr 15
  - Mon/Wed & Tues/Thurs
  - 7:30 pm – 8:30 pm

  **Youth Learn-to-Swim**
  - Session 1: Jan 31 – Mar 21, Sunday’s only
  - Parent & Child Aquatics
  - Times offered: 1:00 pm - 1:30 pm, 2:30 pm - 3:00 pm
  - Preschool Aquatics
  - Times offered: 1:00 pm - 1:30 pm, 2:30 pm - 3:00 pm
  - Learn-to-Swim Levels 4 – 6
  - Times offered: 1:45 pm - 2:15 pm, 3:15 pm - 3:45 pm
  - Learn-to-Swim Levels 4 – 6
  - Times offered: 1:45 pm - 2:15 pm, 3:15 pm - 3:45 pm
  - **Lifeguard Certification Courses**
  - Session 1: Jan 29 – Jan 31
  - Fri: 5:00 pm – 10:00 pm
  - Sat: 9:00 am – 7:00 pm
  - Sun: 12:00 pm – 9:00 pm
  - Session 2: Feb 19 – Feb 21
  - Fri: 5:00 pm – 10:00 pm
  - Sat: 9:00 am – 7:00 pm
  - Sun: 12:00 pm – 9:00 pm
  - Session 3: Apr 23 – Apr 25
  - Fri: 5:00 pm – 10:00 pm
  - Sat: 9:00 am – 7:00 pm
  - Sun: 12:00 pm – 9:00 pm
  - Session 4: May 14 – May 16
  - Fri: 5:00 pm – 10:00 pm
  - Sat: 9:00 am – 7:00 pm
  - Sun: 12:00 pm – 9:00 pm

  **Lifeguard Certification Renewal**
  - Session 1: Mar 19
  - Sun: 12:00 pm – 9:00 pm
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<th>Contact Information</th>
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<td>For more information, contact CJ Stancheski, Aquatics Coordinator – Events &amp; Programs, at <a href="mailto:cstancheski@rec.tamu.edu">cstancheski@rec.tamu.edu</a></td>
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