Position Title: Cheer Camp Staff

Job Description

General Statement of Duties
The Cheer Camp staff provides the onsite monitoring of guests/minors participating in third party camps utilizing the Student Recreation Center.

Typical Responsibilities
- Provide excellent customer services to the organizers/managers of the third party camp and to the minors and guests that are associated with the program.
- Work closely with the camp managers to ensure proper setup of the equipment and cleanup of the venue.
- Monitor the safety of the guests and take appropriate action to maintain a safe environment.
- Monitor the use of the audio equipment owned by the Department of Recreational Sports.
- Add or reset equipment to meet the expectations of the client.
- Report any changes to the original setup to the immediate supervisor.
- Report any incidents or equipment malfunctions to the immediate supervisor.
- Report any injuries to the immediate supervisor.
- Make the Gatorade according to specifications.
- Dump the trash.
- Greet guests at registration and monitor parking.

Experience and Abilities
- Must be a current employee in the Department of Recreational Sports.
- Must be in good standing with your supervisor.

Training
- Job training provided by the Department of Recreational Sports Staff.
- Must pass a criminal background check.
- Must present a current certificate for Child Protection Training.

Environmental Conditions
- Physical requirements include bending, lifting, moving and pushing equipment up to 40 pounds.
- Must be able to drive a golf cart.

Pay Scale
In accordance with departmental policy, the Cheer Camp Supervisor will be paid at a rate of $10/hour.

Learning Outcomes
Build collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints. The individual is able to work within a team structure, and can negotiate and manage conflict.
1) Will demonstrate the ability to setup the reserved spaces according to the layout provided.
2) Will demonstrate they are familiar with the risks associated with the camp/facilities by following the Risk Management Checklist.
3) Will demonstrate quality customer service by greeting the clients upon their arrival and monitoring their presence throughout the day.

### Required Certifications

No certifications are required for either position, but you must be a **CURRENT** employee of the Department of Recreational Sports.

### Work Hours/Anticipated Schedule

Staff members working in this position could expect shifts lasting from 2-5 hours in duration. It is expected that the staff member will *still work their primary job with Rec Sports*, unless discussed with their supervisor.

Cheer Camp dates for summer 2021 are listed below. *All camps include a set up and tear down date.*

- **Camp 1:** June 7-11  
- **Camp 2:** June 22-25  
- **Camp 3:** June 27-July 1  
- **College Camp:** July 5-11  
- **Camp 4:** July 19 -23  
- **Camp 5:** July 26-30  
- **Camp 6:** August 1-5

### How To Apply

*ALL APPLICATION MATERIALS MUST BE TYPED.* Handwritten and/or incomplete applications **WILL NOT** be accepted. Please make sure your name is on **ALL** of your application materials.

**All applications should be emailed to Emily Patterson at epatterson@rec.tamu.edu no later than Friday, April 30, 2021, by 5pm.**

**Required Application Materials (all materials must be included for consideration):**

1. Resume - You must submit a resume with your job application. If you do not have one, please summarize your relevant work experience and/or any other experiences (i.e. student organizations, volunteer work, etc.) on a separate page.  
2. Completed Availability Form (follows this page)

**NOTE:** All applicants must be current Rec Sports employees.

### Interview and Training Information

Your current Rec Sports supervisor will be contacted to discuss your work history and performance. All applicants will be notified whether or not they have been selected for an interview by **Wednesday, May 5 via email.**

Interviews will be held over Zoom or phone during **May 10-12.**

All interviewees will be notified by the evening of **Thursday, May 13 via email** of your hiring status. Applicants must complete a background check and child protection training once an offer has been made.

If you are selected for this position, you are **required** to attend training on **Tuesday, May 18.**
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<th>Contact Information</th>
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<tr>
<td>For more information or questions on the Rec Sports Cheer Camp position, please contact Emily Patterson at <a href="mailto:epatterson@rec.tamu.edu">epatterson@rec.tamu.edu</a>.</td>
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Rec Sports Cheer Camp Staff
Summer 2021 Availability Form

Name: ___________________________          Student Status: __________________
Phone: ____________________________          Email: __________________________
Name of immediate Rec Sports supervisor: ____________________________
Time worked for Rec Sports: ____________________________

Put the number of the camp you are AVAILABLE to work and the times associated with that camp. Shifts run Sunday - Saturday and generally last two to five hours. For example:

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- Camp 3: June 27-July 1
- College Camp*: July 5-11
- Camp 4: July 19 -23
- Camp 5: July 26-30
- Camp 6: August 1-5

*College camp can be listed as CC.

List any camp you CANNOT work and any additional scheduling needs below.