**Student Position Title:** Outdoor Adventures Trip Staff

**Job Description:**

The Outdoor Adventures program offers a variety of clinics, workshops and trips. These activities vary in length and destination, ranging from two hour programs to extended international expeditions. Outdoor Adventures seeks staff who have experience and interest in outdoor activities, who possess leadership abilities and good people skills, who are well organized, who have the desire to take initiative and accept responsibility, and who possess current wilderness first aid and CPR/AED certifications.

Typical duties: Staff are responsible for conducting all phases of the outdoor activities including such duties as:

- Planning, communicating and meeting with fellow trip staff
- Holding pre-trip meetings with participants
- Organizing and packing equipment
- Initiating and facilitating group participation and interaction
- Providing sequential, progressive and effective skill instruction
- Transporting participants to activity sites
- Supervising the safety and well-being of the group
- Coordinating post-activity and leadership evaluation process
- Unpacking and reorganizing equipment

**Certifications Required:**

- CPR/AED*
- Wilderness First Aid*
- ^Three (3) Outdoor Adventures skills assessments (Marking cards for activity areas including but not limited to outdoor climbing, canoe trips, backpacking)
- Wilderness First Responder (preferred)
- ACA Canoe/Kayak (preferred for water staff)
- River Rescue (preferred for water staff)
- PCIA or AMGA Climbing (preferred for climbing staff)

Please attach copies of certifications to your application.

* Applicants without current CPR/AED and Wilderness First Aid certifications will be hired on a probationary apprentice status. Certifications should be obtained within one semester.

^Like lifeguards, applicants must demonstrate their skills before being paid. Staff hired in this status serve as Apprentices; they will receive opportunities to complete skills assessments and marking cards with our qualified staff. Staff may not lead in areas where they have not completed a skill assessment.
**Work Hours/Anticipated Schedule:**

Trainings/Staff Meetings are scheduled periodically: all staff are expected to attend. Trips are scheduled most weekends throughout the year as well as university breaks. Clinics and workshops are scheduled weekends and week nights, generally.

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**Additional Information:**

*Please attach separate sheets to your application using 12 pt. font answering the following questions:*

1. Why do you want to work for Outdoor Adventures?
2. What qualities do you feel are important for an employee of Outdoor Adventures to possess and how do you believe that you can contribute to the program?
3. Are you familiar with the Outdoor Adventures program and how?
4. Have you ever participated in our outdoor activities? If so, which one(s)?
5. Outdoor recreation experiences:
   - Please elaborate on any skills, formal training or experiences you possess that you think are relevant. You may want to include personal trips, outdoor schools, camp experience, programs/workshops you have attended, and any other experience you feel qualifies you to work as trip staff.
   - Please list activities/trips/workshops/clinics you feel qualified to guide/instruct and at what position (lead or assistant)?
6. **Skill Sets for Water Staff:** (choose your skill set and elaborate on type(s) of boat)

<table>
<thead>
<tr>
<th>Beginner</th>
<th>Know all basic strokes and can handle the boat competently in smooth water.</th>
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<tbody>
<tr>
<td>Novice</td>
<td>Can read water and negotiate easy rapids with assurance. Can effectively use all basic whitewater strokes in a: □kayak, □solo canoe, □both bow and stern of a tandem canoe, OR □paddling a raft.</td>
</tr>
<tr>
<td>Intermediate</td>
<td>Can use eddy turns and basic bow upstream techniques. Can negotiate rapids requiring complex sequential maneuvering in a: □kayak, □solo canoe, □both bow and stern of a tandem canoe, OR □paddling/guiding a raft.</td>
</tr>
<tr>
<td>Advanced/Expert</td>
<td>Has proven ability to run difficult rapids requiring precise maneuvering in a: □kayak, □solo canoe, □both bow and stern of a tandem canoe, or □paddling/ guiding a raft.</td>
</tr>
</tbody>
</table>
7. **Skill Sets for Climbing Staff:** (choose your skill sets)
   - □ Tying a Figure 8 Follow Through
   - □ Wearing a climbing harness
   - □ Belaying with a tube style device (ATC)
   - □ Lead climbing (In a gym)
   - □ Lead climbing (Sport: Outdoors)
   - □ Lead climbing (Trad: Outdoors)
   - □ Setting a top rope anchor using bolts
   - □ Setting a top rope anchor on natural or temporary artificial gear
   - □ Alpine climbing and/or mountaineering
   - □ Ice climbing

8. Please list three people (phone and email) who can attest to your work ethic, (outdoor) leadership ability and skills and who we can easily contact.

**One or more letters of recommendation required for application to be complete.**

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**Contact Information:**

Please submit all documents to [oa-hiring@rec.tamu.edu](mailto:oa-hiring@rec.tamu.edu) or deliver your printed packet to an Outdoor Adventures Staff at any of our locations.

- □ Rec Sports Part-time employee application
- □ Questions 1-7 from above
- □ A letter of recommendation
- □ A list of 3 people to contact as references

For more information about this job, please contact

- Name: Sarah Schneider
- Title: Outdoor Adventures Coordinator
- Phone: 979-845-3093
- FAX: 979-862-1998
- Email: ssschneider@rec.tamu.edu