



Student Position Title:	Sport Clubs Event Assistant
Job Description:	
Provide Texas A&M Sport Clubs with assistance and support in all aspects of hosting a successful tournament or game.	
Job Responsibilities:	
<ul style="list-style-type: none">• Provide customer service to tournament staff, spectators & participants• Manage Sport Club and Rec Sports equipment used during event• Act as the tournament representative for all participants and spectators• Serve as the liaison between clubs , the on-site facility staff, medic and/or trainers• Assist in providing crowd management• Ensure compliance with facility reservations• Enforce all Rec Sports, Sport Clubs and Texas A&M University policies• Assist Sport Club Supervisors with youth protocol• Supervise Sport club with set-up, break-down and clean-up of event• Assist with entrance control• Assist with upkeep of tournament area• Operate Toro during shift when applicable• Use Ipad to retrieve staff notes, record feedback, and report time worked• Provide feedback and evaluations of supervising staff• Other duties as assigned	
Work Hours/Anticipated Schedule:	
Tournaments will be held primarily on Friday-Sunday and will consist of a variety of hours ranging from 6 am to 12 am. Tournaments will be held at the Student Rec Center, PEAP and Penberthy Rec Sports Complex.	
Additional Information:	
Qualifications: <ul style="list-style-type: none">• Currently enrolled student at Texas A&M University• Organizational, communication, and customer service skills	
Environmental Conditions & Training <ul style="list-style-type: none">• Occasional Outdoor Exposure• May be required to lift heavy objects• Required to take the Slow Moving Vehicle (SMV) Training -211256• Stay update to date on required state training• Will be subject to variable temperatures	
Pay Range: Starting at \$ 8.00/hour with an opportunity for a pay increase For best consideration, please submit the “part-time employee job application” found at recsports.tamu.edu/employment , by March 31 st at 5pm to the contact below.	
Contact Information:	
For more information about this job, please contact: Dhalston Cage Sport Clubs Graduate Assistant 979.862.1996 dcage@rec.tamu.edu	

