



**Position Title**

Outdoor Adventures Staff

**Job Description**

The Outdoor Adventures program is looking for Texas A&M students with a passion for the outdoors and adventure, an eagerness to teach others, and a desire to develop their own leadership potential through a dynamic Outdoor Recreation program. Co-curricular learning in this job will focus on three areas: communication, critical thinking through risk management, and working as a team.

The Outdoor Adventures program is made up of three main areas: the OA Rental Center, the OA Resource Desk and the Indoor Climbing Facility. **Applicants must have an interest in building experience and gaining certifications to work in all 3 of these areas.** Workers are hired to work in the Rental Center and Resource Desk and depending on certification level and skills base, will be added to staff at the Indoor Climbing Facility. Opportunities will be provided to obtain necessary certifications. Work in each of these areas will include the following:

Resource Desk: Staff at the Resource Desk provide support to students, faculty, staff and community members seeking assistance with outdoor pursuits. Outdoor adventure trip sign ups, Indoor Climbing Facility check-in, and some retail customer service are included. Additionally, the staff at the resource desk regularly works on projects to support the programs of Outdoor Adventures.

Rental Center: This is a customer service heavy position. Workers typically are busy renting outdoor gear, repairing gear, and completing sales and money transactions. This aspect of the job focuses heavily on good communication, developing a service-minded mentality, and using defined systems to manage inventory and POS systems.

Indoor Climbing Facility: This position, while being involved in customer service, also focuses heavily on risk management and critical thinking as well as teaching skills. Workers here learn how to teach skills to a variety of learning styles as well as how to actively manage and control the risks associated with rock climbing.

*\*Adventure Trips and Clinics:* Adventure Trip Staff builds on the customer service, risk management, critical thinking, and teaching skills of the other positions and combines them in an outdoor setting. Staff members are taught to plan, manage and lead a variety of outdoor adventure trips for their peers and the general public. Trips range from half-day local and day-long regional outings to multi-week trips to other states and potential international travel. *\*Joining Trip Staff requires an additional application process, and is posted for both students and non-students.*

**Certifications Required**

No certifications are required for hiring. However, upon hiring, staff must maintain current CPR and First Aid certifications as well Texas A&M University trainings including Child Protection and online driver training. All staff must complete a driver record check. Preferred certifications may be required for advancement with in the program: Wilderness First Aid (16 hr.), Climbing Wall Instructor (20 hr.), Single Pitch Instructor (43 hr.) and others. Preference is given to applicants with these preferred certifications.

## **Work Hours/Anticipated Schedule**

Facets of the Outdoor Adventures program are open Monday through Friday 8 a.m. to 10 p.m. and Saturday 9 a.m. to 6 p.m. and Sunday 1 p.m. to 6 p.m.

Additionally, some custom groups, camps and other special events are scheduled periodically outside regular business hours.

Once hired, the expectation is that the applicant will be prepared to work throughout the semester and a share of break hours between semesters. Minimally, each staff member will work one shift per week and attend all required meetings and trainings. Weekend, Break, and Holiday shifts will be allotted based on seniority and lottery as necessary to fill them. Trading shifts or passing shifts to other workers is allowed. Every effort will be made to work around student's class and internship schedules; however the outdoor adventure program does operate during break hours and must count on student workers to help run the program and facilities.

## **Additional Information**

Please attach a separate sheet to your application using 12 pt. font answering the following questions:

1. Why do you want to work for Outdoor Adventures?
2. What qualities do you feel are important for an employee of Outdoor Adventures to possess and how do you believe that you can contribute to the program?
3. Approximately how many hours per week do you wish to work?
4. How do you see a student worker position fitting in with your academic pursuits? What do you want to learn through your work?
5. Have you ever participated in our outdoor activities? If so, which one(s)?
6. Which areas are you interested in working?

Please list three people (phone and email) who can attest to your work ethic, leadership ability and skills and who we can easily contact.

**One or more letters of recommendation are required for application to be complete.**

The hiring process for Outdoor Adventures staff takes place as appropriate for open positions each year.

## **Contact Information**

For more information about this job, please contact Outdoor Adventures Hiring Staff:

Phone: 979-845-7035

FAX: 979-862-1998

Email: [oa-hiring@rec.tamu.edu](mailto:oa-hiring@rec.tamu.edu)