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<th><strong>Student Position Title</strong></th>
<th>Graphic Layout Artist</th>
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**Job Description**

The Graphic Layout Artist helps communicate the spirit of Rec Sports programs, events, services, and facilities through the effective use of graphic design for both print and electronic media.

**Responsibilities**

Typical job duties include but are not limited to:

- Design graphics for use in print media. Examples include banners, flyers, brochures, ads in local magazines and newspapers, and more.
- Assist with the creation of digital images and advertisements for publication on the internet, RecTV, and social media.
- Maintain a library of images to be used in marketing collateral.
- Assist with photography of Rec Sports classes, events, drop-in recreation, and facilities as needed.
- Assist with special projects and office duties as necessary.

**Experience and Abilities**

Required experience and abilities include:

- Graphic layout and design experience.
- Proficiency using InDesign, Photoshop, Illustrator, and other Adobe software applications.
- Experience color-correcting and retouching images.
- Creativity and a good eye for design.
- Photography experience preferred.
- Strong attention to detail.
- Excellent written and verbal communication skills.

*A portfolio of previous design work is required with application.*

**Additional Information**

This position is available to students only. Work schedules are flexible; however, applicants must be able to work 12-15 hours per week. **Summer availability is required.**

Beginning pay rate is $9.25/hour.

**Contact Information**

For more information about this position, please contact:

Michelle Briggs
Marketing Director
Department of Recreational Sports
979-845-8433
mbriggs@rec.tamu.edu