Position Description

Texas A&M University: Graduate Assistant – Aquatics

Responsibilities:
Assist in the management of the Department of Recreational Sports Aquatic Facilities. Specific areas of responsibility include but are not limited to:

- Hire, train, schedule, and evaluate all student personnel
- Coordinate cleaning schedules of the aquatics area
- Maintain and track the staff discipline system
- Lead pool managers in creating, scheduling, and leading all In-service training sessions
- Edit and update manuals and assist with risk management procedures
- Assist with the preparation, set-up, operation and take down of all aquatic events
- Serve on departmental and university committees
- Must be available to work evening and weekend hours
- Assist with other duties as assigned

Texas A&M Facilities:
Texas A&M has 5 aquatic facilities and 2 spas. The aquatic facilities are housed in the over 400,000 sq. ft. Student Recreation Center. The main Natatorium is the home to the 50M and Dive Well pools with a combined total of over 1.3 million gallons of water. The Natatorium is a world class venue for a variety of special events including: Water Polo Tournaments, Age Group Swim Meets, College Swim Meets, South Eastern Conference swimming and diving championships, NCAA swimming and diving championships and National Diving Meets. The other aquatic facilities include an instructional pool, a lap swim pool, a lap/leisure outdoor pool and 2 spas. The aquatic facilities are used for recreational swimming, educational classes, varsity swimming and diving practice, swim club practice, water polo practice, Department programs and special events.

Qualifications:

- Bachelor’s degree
- Admission to the Texas A&M Graduate School in a program of study that is directly related to Graduate Assistantship position, qualifying programs of study include, but are not limited to: Sports Management, Student Affairs Administration, and Education Administration. Other degree programs will need to be considered individually by the office of Graduate Studies. Please be sure to research the appropriate program in order to obtain the minimum requirements needed to be accepted into the college.
- Experience with college students and programs in an aquatic environment and facility
- Currently certified in Lifeguarding/First Aid/CPR/AED(American Red Cross or Equivalent) and experience working as a lifeguard (required)
- Lifeguard Instructor and/or CPO or equivalent (preferred)

Stipend:

- $13.60 per hour and 20 paid hour work weeks (equals approximately $14,000 annually), eligible for merit increase in 2nd year
- 9 or 12 month position
- Full tuition waiver excluding any applicable student fees (maximum of 9 credit hours for fall and spring semesters; 6 credit hours for summer semester)
- University medical health benefits
- Travel/professional development allowance

Application Procedure: Please submit letter of application, resume, unofficial transcript, GRE scores, and three reference names with telephone numbers and email addresses via email to cscollay@rec.tamu.edu

Closing Date:
Applications will be reviewed until position is filled. For best consideration, application materials should be received by Friday, January 19. Priority will be given to individuals who can confirm submission of their graduate school application materials.

Start Date: August 1, 2018 (flexible)

For more information visit www.recsports.tamu.edu

Texas A&M University is committed to equal employment opportunity through affirmative action.